

New Jersey Columbian Charities, Inc.

J. Connor French Memorial Fund

Youth Program Grants

J. Connor French Memorial Fund

The J. Connor French Memorial Fund was established to support “the conduct and promotion of religious and charitable activities with a special emphasis on youth.”

J. Connor French Youth Program Grants

New Jersey Columbian Charities Inc. will provide grants from the J. Connor French Memorial Fund to Knights of Columbus Councils, Assemblies, Chapters or Federations to support programs that serve the spiritual and material needs of youth. Such programs include but are not limited to youth spiritual retreats, altar server appreciation programs, respect life youth rallies, March for Life activities, attendance at World Youth Days, Coats for Kids programs, and summer lunch programs for needy children. Grants of up to \$1,000 will be competitively awarded as matching funds to approved proposals. Funds will be provided for proposed programs; already completed programs will not be considered.

Procedures for Applying for J. Connor French Youth Program Grants

1. Councils, Assemblies, Chapter or Federations will prepare proposals not to exceed three single spaced pages (Times Roman 12 point and one inch margins) not including appendices.
2. The proposals must include the following elements:
 - Program title
 - Sponsoring Council or Assembly (name and number) or Chapter or Federation (name)
 - Program purpose/goals
 - Program description
 - Age and other characteristics of youth targeted by the program
 - Program budget
 - Sources and amounts of proposed funding
 - Amount requested (up to \$1,000 that is minimally matched by cash support from the sponsoring Council, Assembly, Chapter or Federation)
3. The proposals must be submitted with a cover letter signed by the Grand Knight, Assembly Faithful Navigator or Chapter/Federation President/Chairman, to the New Jersey Columbian Charities Administrator at NJCCAdministrator@njkofc.org or 28 Great Oak Road, Hamilton Square, NJ 08690.
4. All proposals will be reviewed by the Grant Proposal Screening Committee. The Committee reserves the right to reject, approve, set limits, and set conditions on any and all proposals. It will review proposals twice a year – December for awards with January 1st effective dates and June for July 1st effective dates. All proposals must be received no later than **November 30th** for January awards and **May 31st** for July awards.

J. Connor French Youth Program Grant Awards

All grants awards will be made payable to the sponsoring Council, Assembly, Chapter or Federation. The amount of the award will not exceed \$1,000 (that must be minimally matched in cash support). Within two months of the completion of the program, the sponsor must submit a report on the impact of the program, total expenditures, total volunteer time, and total funding received.