



Knights of Columbus

Fourth Degree

SAINT ISAAC JOGUES PROVINCE
FIRST NEW JERSEY DISTRICT

SK Paul Pinkman
Master
707 Golden Avenue
Secaucus, NJ 07094
(201) 866-8621
Email: bp1412@aol.com

SK John Leclercq
Secretary to the Master
10 Sampson St., Apt. 203
Saddle Brook, NJ 07663
201-368-8916
Email: john_leclercq@hotmail.com

To: ALL STAFF, AIDES, NAVIGATORS, AND COLOR CORPS COMMANDERS

The Exemplification of the 4th Degree for the First New Jersey District will take place as follows:

DATE: April 28, 2019 TIME: 1:00 PM
PLACE: Sheraton Tara Hotel
199 Smith Road (off of Rt. 80 East)
Parsippany, New Jersey 07054

This year the Exemplification will be held in honor of Former Master Russell D. Petrocelli.

The cost for Candidates remains fixed by Supreme at \$70.00 (Priest Candidates \$50.00)
The cost for dinner guests is \$60.00. After the April 1, 2019 reservation date, the dinner will cost \$65.00.
(NO RESERVATIONS WILL BE ACCPTED AFTER APRIL 12, 2019)

A *cash bar* will be opened once the *Exemplification* has concluded and will remain open through dinner. There will also be music for dancing and entertainment.

ALL ASSEMBLIES ARE ENCOURAGED TO PROVIDE A HOSPITALITY ROOM FOR ITS CANDIDATES, CANDIDATES' WIVES, AND OTHER GUESTS, as dinner will not start for approximately 2 hours after the conclusion of the Exemplification. If your Assembly feels it cannot afford to host a hospitality room on its own, it will benefit you to join with another Assembly.

The 2018 Exemplification was a success with over 163 men taking the Degree. Since this Degree is in honor of our Former Master Russell Petrocelli, I am hoping that we will enjoy a class in excess of 200 Candidates. Seating at the banquet will be on a *FIRST COME, FIRST SERVED* basis. Overflow for dinner will be seated in a separate room where guests can hear, but will not be able to observe, the program. I therefore encourage you to start recruiting TODAY, and to ensure that your reservations are sent in as early as possible.

We will continue to employ the same arrangement as in the past, with the *Faithful Admirals* handling the *applications* for the new Candidates. I am confident that applications will be filled out properly and submitted in timely fashion. The *Faithful Navigators* will handle the *seating arrangements* for their respective Assemblies. As we anticipate having more than 600 people at the dinner, it is extremely important that this job be handled *in a judicious manner*. The *Color Corps Commanders* will again handle the responsibility of soliciting ads for the *Souvenir Journal*. I know that this year the journal can be *the biggest and best ever*.

I thank everyone for his support and cooperation and I am gratified by the dedication and effort you have shown on behalf of your Assemblies and the District in the past. I look forward to a great Exemplification because of men like you!

Vivat Jesus,

Paul Pinkman

Paul Pinkman, Master, 1st NJ District



FOURTH DEGREE EXEMPLIFICATION

APRIL 28, 2019

GENERAL INFORMATION

Membership Chairman

SK Hugh Gallagher
102 Highland Ave.
Bridgewater, NJ 08807
908-707-9253

Journal Chairman

SK Kenneth M. Mahouchick
11 Sandbox Rd.
Glenwood, NJ 07418
973-903-2086

District Secretary

SK John Leclercq
10 Sampson St., Apt. 203
Saddle Brook, NJ 07663
201-368-8916

1. Candidate applications *will be accepted at all meetings up to April 1, 2019*. They can also be mailed to the Chairman at the address shown. The *VERY LAST DAY* that applications will be accepted is *Monday, April 1, 2019*. It would be very helpful if you can submit the applications early and not wait until the due date. The more time we have to process them, the fewer mistakes will be made.

No application will be accepted without an **ASSEMBLY CHECK** accompanying it.

All Candidate Checks should be made payable to: SK Paul Pinkman, Master

2. As with Candidate applications, Ad Journal applications will be accepted at any time with an *absolute cutoff date being the April 2nd meeting*. Again, if they can be submitted early it would be greatly appreciated. They can be mailed anytime to the Chairman at the address shown for him.

All ADS must be accompanied by an Assembly check payable to :

“FIRST NEW JERSEY REGIMENT”

3. Dinner reservations forms will be emailed in January and distributed at the February meeting. The cutoff date for the dinner reservations is April 1, 2019. ALL RESERVATIONS must be *in the hands* of the Chairman on that date, *not postmarked* that date. All dinner reservations forms must be accompanied by an **Assembly check**.

Reservation Checks should be made payable to: SK Paul Pinkman, Master

Please send separate checks for all items submitted. DO NOT combine Candidate fees, Ad Journal monies, or Dinner Reservations monies.

Please ensure that all Color Corpsmen/Color Line working the Degree *are listed* on the Assembly seating form. Keep a copy of your seating form and bring it to the Exemplification.

Please advise the Candidates to eat a good breakfast as they will not have the opportunity to eat after check-in.

Faithful Navigators - it is *your responsibility* to ensure that your guests know where they will be seated for the banquet. *PLEASE* provide that you or someone *YOU* designate meets with your guests after your seating arrangements have been secured to inform them of their table assignments. Your cooperation is deeply appreciated and will ensure a good time for all on Exemplification day.



4th DEGREE EXEMPLIFICATION

In Honor of Former Master Russell D. Petrocelli

APRIL 28, 2019

Sheraton Tara Hotel

199 Smith Road (off of Rt. 80 East)

Parsippany, New Jersey 07054

AGENDA & CANDIDATE INFORMATION

AGENDA

1. 9:30 AM Celebration of Mass in the Morris Room.
Attendance is optional.
2. 11:15 AM Registration of Candidates - Hallway outside of the Morris Room (Antechamber) Registration will be cut-off at 12:45 PM.
3. 1:00 PM **Start of the Degree for Candidates by Master in Antechamber (Morris Room).**
4. 1:15 PM Line Up. All Dignitaries, Color Corps, and Candidates **MUST BE PRESENT AT THIS TIME** for entrance into the Assembly chamber (Parsippany Ballroom) for the start of the Degree.
5. 1:30 PM Degree start by Master in Chamber (Parsippany Ballroom).
6. 4:30 PM Dinner (The Grand Ballroom)

CANDIDATE INFORMATION :

1. All Candidates **MUST** be in possession of a **VALID (CURRENT SIGNED)** 3rd Degree Card which **MUST** be shown at registration.
2. Each Candidate should know the **NAME** and **NUMBER** of the **ASSEMBLY** he is joining, as registration may be in Assembly order.
3. **Dress Code for Candidates and Observers is as follows:**
BLACK or MIDNIGHT BLUE TUXEDO, WHITE SHIRT with LAY DOWN COLLAR, (NO WING TIPS), BLACK BOW TIE, BLACK CUMBERBUND, BLACK SHOES and SOCKS. **A DARK SUIT MAY ALSO BE WORN.**
Ensure that Candidates and Sir Knights are aware of dress code.

FAITHFUL ADMIRALS & NAVIGATORS

Please make copies and distribute this sheet to your Candidates.



SEATING CHART FOR EMPLIFICATION DINNER

APRIL 28, 2019

Assembly Name _____ & Number: _____
Contact Name _____ E-Mail: _____

ONLY ONE NAME PER LINE (Example John Smith **NOT Mr. & Mrs Smith**)

Tables of 10 (ten)	Print Names Clearly	In this column Candidate = C Paid Guest = PG Paid Corpsman=WC
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Navigators Please Make a Copy for the Day of the Exemplification

Number of Candidates: _____
 Number of Approved Working Corpsmen: _____ X \$30.00 = _____
Number of Paid Guest: _____ X \$60.00* = _____
 Total:

*** \$65.00 after April 1, 2019**

MAKE CHECKS PAYABLE TO: SK Paul Pinkman, Master

Completed DINNER Forms with PAYMENT (please keep a copy for yourself)
are to be sent to:

SK John Leclercq
Secretary to the Master
10 Sampson St., Apt. 203
Saddle Brook, NJ 070663
201-368-8916

